

## Procedures for Obtaining a Grading Permit

No land disturbing activity shall be performed on any residential lot without first obtaining a Grading Permit from the City of Maryville Engineering Department.

The following items are required before issuance of permit:

- Owner's Name, Address & Telephone Number
- Property Address of Work Being Performed
- Contractor's Name, Address, & Telephone Number
- Type of Work Being Performed
- Start and Completion Dates

### Commercial

- An engineered grading and erosion control plan is required
- Site plans need to be submitted to the Engineering, Department at the Maryville Municipal Center (west end, lower level). Please allow 5-10 days for plans review.
- Commercial grading permit fee: \$50.00 for first acre + \$10.00 each additional acre
- Permit requires a \$10.00 administrative fee
- Proof of TDEC Level 1 Training
- Inspection of erosion controls
- Copy of NOI, NOC, and SWPPP from TDEC

### Residential

- A residential grading permit is obtained for all new residential construction at the time of building permit issuance. A sketch plan of the erosion control is required.
- Any disturbance over one (1) acre must be permitted by TDEC. Commercial Requirements will then apply.
- Residential grading permit fee: \$25.00 + \$10.00 administrative fee

Engineering Department office hours are 8:00 a.m.-5:00 p.m. Monday -Friday. The office is closed for lunch between 12:00 p.m.-1:00 p.m. daily.

Inspector's office hours are between the hours of 8:00 a.m.-9:00 a.m. and 1:00 p.m.-2:00 p.m.

### Telephone Numbers

Engineering Office	273-3500
Construction Inspector	273-3515
Stormwater Inspector	273-3518
Assistant City Engineer	273-3505
Stormwater Program Manager	273-3512



**Note: Before beginning any excavation, utility locates are required. Call 1-800-351-1111 for Tennessee One-Call. (You must call at least 72 hours before digging.)**