City of Maryville
Purchasing Department
406 W Broadway Ave
Maryville, TN 37801-4710

Addendum 1

Solicitation Number: **2027-03 Distribution Transformers**

Addendum Date: **October 27, 2026**

Opening Date: **November 4th, 2026 @ 2:00 p.m. Eastern Time**

Questions/Answers:

Q#1: Page 16, Section 27: Given that the Act primarily addresses information and communications technology (ICT), would distribution transformers manufactured in China that do not incorporate ICT or communication capabilities be eligible for this solicitation?

A#1: Yes. However, it is the responsibility of the bidder to verify and attest that they are in compliance with all Federal and State laws and that the company/manufacturer providing the equipment being proposed does not meet the definition of a foreign adversary company as defined by Federal and State law.

Q#2: Page 20 – Tennessee Procurement Protection Act Certification: Does this certification prohibit a U.S.-registered bidder from supplying conventional distribution transformers manufactured by a Chinese company?

A#2: No. However, see Answer 1 for explanation.

Q#3: Could you provide the applicable TVTBG Distribution Transformer Specification Guide referenced on page 3?

A#3: All specifications required are provided in the ITB.

Q#4: We are a U.S.-based supplier considering transformers manufactured in China. Does the Tennessee Procurement Protection Act requirement on pages 16 and 20 prohibit these transformers? If eligibility depends on the specific manufacturer rather than country of manufacture alone, what information should we provide for review?

A#4: By signing the form in the Bid, bidders are attesting that they are in compliance with the all Federal and State laws. Reference Answer 1 for explanation.

Q#5: Transformers that are 480Y/277 secondary, but the primary is a multi-tap delta that includes 13200 rather than 13200GY/7620. Would the city consider those as equal, or is grounded wye a hard requirement?

A#5: **No.**

Q#6: Do these requirements preclude transformers manufactured in China by a China-based company, whether bid directly or supplied through a U.S. vendor?

A#6: No. However, see Answer 1 for explanation.

Q#7: Is an appropriate foreign-entity tax form accepted in place of the required W-9, and are there any mandatory U.S. registration, distributor, service or insurance requirements that must be met at bid stage?

A#7: A W-9 is required for U.S. tax purposes and to get a company set up as a vendor for the City of Maryville.

Q#8: Could you provide the applicable edition of the TVTBG Distribution Transformer Specification Guide, including the referenced item specifications?

A#8: All specifications required are provided in the ITB.

Q#9: Whether the standalone-equipment exclusion applies to the specified transformers if the proposed configuration does not electronically process or transmit information, and what technical evidence the City requires to establish this.

A#9: It is the responsibility of the bidder to verify and attest that they are in compliance with all Federal and State laws and that the company/manufacturer providing the equipment being proposed does not meet the definition of a foreign adversary company as defined by Federal and State law.

Q#10: How a U.S. bidder sourcing those transformers from a China-based manufacturer should accurately complete the City's certification. Please identify any controlling guidance or revised certification wording, as applicable.

A#10: By signing the form in the Bid, bidders are attesting that they are in compliance with the all Federal and State laws.

Q#11: Inquiry states units should be quoted to TVA # shown for each unit. However, underneath each item is a detailed listing of requirements. These requirements look like ERMCO units and could conflict with TVA. Should we ignore listing description and use TVA only?

A#11: Yes. The TVTBG specification may be cross-referenced. The additional specifications identify supplemental options and are not intended to exclude products meeting the TVTBG specification.

Q#12: The proposed supplier's standard terms are 50% advance payment following an order, with the remaining 50% payable after factory acceptance testing and before shipment. Embrey would be the proposed U.S. bidder/vendor. Does ITB 2027-03 permit this pre-shipment payment structure, or any advance/progress-payment arrangement?

A#12: No

Q#13: If advance or pre-shipment payment is not permitted, please confirm the required payment trigger and number of days for payment following delivery, City acceptance and receipt of a correct invoice, including how those events determine when payment becomes due.

A#13: Once the material and invoice have been received and the material has been inspected, the City will begin the payment process; however, the City does not guarantee a deadline for issuance of payment. However, the City of Maryville typically pays within 30 days of receipt and properly submitted invoice.

End of Addendum #1.

Lee Paine
Buyer and Strategic Sourcing Specialist
City of Maryville