



# APPLICATION FOR THE MARYVILLE HISTORIC ZONING COMMISSION

**APPLICATION REQUIREMENTS:** Completed applications must be received by the Development Services Department by the third Monday of each month in order to be placed on the next agenda. Prior to submitting an application, applicants are encouraged to schedule a meeting with a Development Services Department staff member. If you have any questions or would like to schedule a pre-submittal meeting, please contact the Development Services Department at (865) 273-3500.

Applicants must include a written description of all proposed work and other supporting information, for example, color copies, photographs, drawings, building elevations, product brochures, paint chips, etc. Digital (pdf) copies of applications are preferred; faxed applications will not be accepted. Emailed applications and supporting documentation will be accepted at [development@maryville-tn.gov](mailto:development@maryville-tn.gov). If submitting a paper application, applicants should provide nine copies of the application and all supporting documentation. These may be submitted in person or by mail to: Development Services Department, City of Maryville, 416 W. Broadway Ave., Maryville, TN 37801.

**MEETING TIME / PLACE / ATTENDANCE:** The Board meets on the second Monday of each month at 6:00 p.m. in the Maryville Municipal Center’s Council Chambers (on the Middle Level), located at 400 W. Broadway Ave. Applicants must attend the meeting to present their applications and answer questions.

**HISTORIC ZONING REGULATIONS:** Applicants should reference the zoning regulations applicable to their property prior to preparing their application – *Volume 1: Required Historic Regulations* and *Volume 2 Suggested Historic Guidelines*. The zoning regulations are available at the offices of the Development Services Department and online at the following address: <http://www.maryvillegov.com/boards-and-commissions.html#hzc>

2021 MARYVILLE HISTORIC ZONING COMMISSION SCHEDULE	
Meeting Date	Submittal Date
January 11	December 21
February 8	January 19
March 8	February 15
April 12	March 15
May 10	April 19
June 7	May 17
July 12	June 21
August 9	July 19
September 13	August 16
October 11	September 20
November 8	October 18
December 13	November 15

