



City of Maryville is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.

Police Officer

Position Type: Full-time; Non-exempt

Starting pay rate: \$21.08 per hour

Work Schedule: 8 and 10 hour shifts as assigned

What we offer: Excellent benefit package includes health, dental and vision insurance, life insurance, retirement pension with Tennessee Consolidated Retirement System, Section 457 plan, Roth IRA, and 24- hour access to onsite fully equipped fitness center.

Exam Date: **May 18, 2022 @ 5:45 p.m.** Qualified applicants who have not completed a Basic Police Officer Academy must be available to participate in a qualifying exam.

Deadline to Apply: **May 6, 2022**

About This Opportunity:

Performs protective service work enforcing laws, investigating criminal activity, ensuring safety of public, maintaining records and files, testifying in court, preparing reports, and related work as apparent or assigned.

Essential Functions:

- On an assigned shift, operates patrol vehicle or specialized police equipment or walks to observe for violations of traffic laws, suspicious activities or persons, and disturbances of law and order.
- Interviews victims and witnesses to obtain additional information regarding crime, accident, violation, etc.
- Investigates crimes; collects evidence; conducts searches.
- Responds to radio dispatches and answers calls and complaints; serves warrants, summons, etc.; completes arrest records.
- Makes arrests and testifies in court; prepares incident and various special reports.
- Enforces traffic laws; investigates accidents; issues traffic citations.
- Participates in a variety of in-service and special training programs.
- Provides police escorts, directs traffic; performs residential and commercial security checks.
- Responds to and investigates domestic disputes; assists other law enforcement agencies when assigned.
- May be assigned to investigations, school resource policing, traffic, 5th Judicial Drug Task Force, community policing or other technical or special support operation.

Knowledge, Skills, and Abilities:

- Some knowledge of police methods, practices and procedures; some knowledge of the geography of the City and location of important buildings.

- Some knowledge of the rules and regulations of the Department along with City ordinances, State and Federal laws.
- General knowledge in preparing reports and in the use of standard office equipment and associated software (e.g. TITAN, iSoms and Microsoft WORD).
- Knowledge of the proper handling of firearms and and the operation of police vehicles.
- Ability to understand and carry out oral and written instructions;
- Ability to deal professionally, courteously and fairly with the public;
- Ability to analyze situations and to adopt quick, effective and reasonable courses of action with due regard to surrounding hazards and circumstances.
- Ability to make arithmetic computations; ability to compute rates, ratios and percentages.
- Ability to establish and maintain effective relationships with associates and the general public.

Physical Requirements:

- Regular exertion of up to 25 lbs. of force, frequent exertion of up to 50 lbs. of force, and occasional exertion of over 100 lbs. of force.
- Repetitive standing, sitting, stooping, kneeling, climbing or balancing, crouching or crawling, pushing or pulling, lifting, and reaching. Requires ability to taste, smell and use of hands to handle or feel.
- Close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision.
- Vocal communication is required for conveying detailed or important instructions to others accurately, loudly or quickly. Hearing is required to receive detailed information through oral communications and/or to make fine distinctions in sound.
- Exposure to humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, vibration, blood borne pathogens, and the risk of electrical shock.
- Wear specialized personal protective equipment including a self-contained breathing apparatus.
- Ability to work at heights and in confined spaces.
- Physical endurance and agility.

Education and Experience

High school diploma or GED and minimal experience, or equivalent combination of education and experience.

Special Requirements

Obtain Police Officer Standard Training certification within one year of hire.

Completion of NCIC certification within six months of hire.

Possession of an appropriate driver's license valid in the State of Tennessee.

How to Apply:

A City of Maryville employment application is required for consideration. An electronic application is available on our website, www.maryvillegov.com/jobs. Paper applications are available in the front lobby of the Maryville Municipal Building, 400 W. Broadway Ave., Maryville, TN 37801. Please submit your application by email to humanresources@maryville-tn.gov , by fax to 865-273-3434 or in person in Human Resources.