



Seasonal Retail Fireworks Sales Permit Instructions

Applicant must obtain a Tennessee State Fireworks Permit from the Department of Commerce and Insurance. Visit:

https://www.tn.gov/content/dam/tn/commerce/documents/fire_prevention/forms/FireworksSeasonalApp.pdf

Or call 615-741-1322, or fax 615-741-1583 to obtain an application. This step must be completed prior to obtaining a City of Maryville Seasonal Retail Fireworks Sales Permit.

- 1) Complete the City of Maryville Seasonal Retail Fireworks Sales Application.
- 2) If required, applicants obtain a City of Maryville transient Vendor License.
- 3) Please bring the completed application along with all documents and payments that are required in the application to City Recorder's Office. The application will then be reviewed and determination made as to the approval of the Seasonal Retail Fireworks Sales Permit.
- 4) Applicants will be contacted by City of Maryville Police Department and the City of Maryville Fire Department to discuss and review all plans and location of sales.
- 5) Once the application has been reviewed and approved, the City Recorder will contact applicant. Please note that this process may take up to two weeks.

If you have any questions regarding the requirements or the application, please call the City Recorder's Office or at 865-273-3452.

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Applicant Name: _____

Business Name (if different): _____

Business Owner's Name: _____

Business Address: _____

Mailing Address (if different): _____

Phone Number: _____ Email: _____

Property address of approved fireworks sales: _____

In applying for a Seasonal Retail Fireworks Sales Permit, please include the following required documents:

- Site Plan identifying dimensions of structure used for sale of fireworks and customer parking.
- Copy of my insurance liability policy in the minimum amounts of \$2,000,000 in product liability and \$2,000,000 in general liability.
- Copy of applicant's state fireworks sales permit.
- Copy of City of Maryville Transient Vendor License, if required.
- Copy of Tennessee sales tax number for this business.
- Copy of driver's license.
- Application Fees:
 - \$500 non-refundable fee for each permitted location for applicants who have registered their business with the State of Tennessee and the City of Maryville as the principal situs address for the purpose of collections of sales tax.
 - \$4,000 non-refundable fee for applicants who do not register with the State of Tennessee will need to obtain a Transient Vendor License pursuant to the provision of Maryville Municipal Code Title 9, Chapter 5.

I understand that the Permit is good only for the current calendar year and for sales ONLY for the periods of June 25 to July 4 for any given year.

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Signature of Business Owner

City Inspector Approval Signatures

Fire Chief or Designee

City Recorder