

# CITY OF MARYVILLE DEVELOPMENT SERVICES DEPARTMENT

416 West Broadway Ave., Maryville, TN 37801 865-273-3500

## APPLICATION FOR PERMANENT SIGN PERMIT

**PROJECT LOCATION / ADDRESS:**

**APPLICANT / PERMIT HOLDER**      Contractor       Tenant       Owner

|                        |          |  |
|------------------------|----------|--|
| <b>CONTRACTOR</b>      | NAME:    |  |
|                        | ADDRESS: |  |
|                        | PHONE:   |  |
|                        | E-MAIL:  |  |
| <b>TENANT OR OWNER</b> | NAME:    |  |
|                        | ADDRESS: |  |
|                        | PHONE:   |  |
|                        | E-MAIL:  |  |

### FREE-STANDING SIGN

|  |                               |                    |
|--|-------------------------------|--------------------|
| Total sq ft Requested:   | Total sq ft Allowed:          | Sign Height:    ft |
| Setback from Right-of-Way/Front PL:    ft  | Setback from Side PL:         |                    |
| Sign Face Material:  |                               |                    |
| Sign Illumination: Internal <input type="checkbox"/> External <input type="checkbox"/> | Location of Elect Disconnect: |                    |

### CHANGEABLE COPY (MESSAGE) SIGN

|   |   |
|---|---|
| Total sq ft Requested:  | Location:    Building <input type="checkbox"/> Freestanding Sign <input type="checkbox"/> |
| Type Changeable Copy Sign:    Manual <input type="checkbox"/> LED/Electronic <input type="checkbox"/> |   |
| For LED or Electronic indicate time message will display:   |   |

### DIRECTIONAL SIGN

|  |                                    |
|--|------------------------------------|
| Directional Signs Proposed: Yes <input type="checkbox"/> No <input type="checkbox"/> | Number of Directional Signs:       |
| Proposed Size:            sf   | Directional Sign Height:        ft |

### SINGLE TENANT AND MULTI-TENANT BUILDING SIGNS

|                                    |                                 |
|------------------------------------|---------------------------------|
| Proposed number of Building Signs: | Total Store Frontage:        ft |
| Total sq ft Requested:             | Total sq ft Allowed:            |
| Sign Face Material:                |                                 |

### OFFICE USE ONLY

|  |   |
|--|---|
| Zone:  | Sign installed prior to permit: Yes <input type="checkbox"/> No <input type="checkbox"/>                      |
| Drawings Submitted: Yes <input type="checkbox"/> No <input type="checkbox"/> Not R'qd <input type="checkbox"/>     | Drawings Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> Not R'qd <input type="checkbox"/> |
| Design Review Board Approval: Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> |   |

**PERMIT FEE:**

I hereby certify by my signature that this application, along with the supporting documentation is complete and accurate and that I have been authorized by the property owner to make this application and to install the signs herein applied for.

\_\_\_\_\_ (Signature of Applicant / Permit Holder)      \_\_\_\_\_ (Print Name)      \_\_\_\_\_ (Date)

**Application Approved\*:** \_\_\_\_\_ (Code Official)      \_\_\_\_\_ (Date)