

CITY OF MARYVILLE PUBLIC SERVICES DEPARTMENT

416 West Broadway Ave., Maryville, TN 37801 865-273-3500

TEMPORARY SIGN PERMIT

** Application due no later than one week prior to date of signage installation.*

Permit Number:	Date Issued:
Name of Person(s) Responsible For Sign:	Phone Number(s)
Email:	
Name of Business:	
Address and location on property where temporary sign or banner will be located:	
Zoning District:	Size of Sign:
<input type="checkbox"/> Temporary Sign: Date to be installed: Date to be Removed: Sign Face Material: Total weeks displayed:	
<input type="checkbox"/> 1st Event <input type="checkbox"/> 2nd Event <input type="checkbox"/> 3rd Event	
<input type="checkbox"/> Banner: Date to be installed: Date to be Removed: <input type="checkbox"/> 1st Event <input type="checkbox"/> 2nd Event <input type="checkbox"/> 3rd Event Total weeks displayed:	

REGULATIONS FOR TEMPORARY SIGNS AND BANNERS

The following regulations apply to Temporary Signs and Banners installed within the City of Maryville. Temporary signs and banners do not require a permit fee but a Temporary Sign Permit must be filed with the City of Maryville. Signs not requiring a permit fee are as follows:

- Signs not exceeding 6 square feet in a residential zoning district, the Office Transition district, Institutional district, and the Neighborhood district; or not exceeding 9 square feet in a downtown district (excluding the Office Transition district), Central Community district, and the Office district; or 16 square feet in the Business/ Transportation district, the High Intensity Commercial District, the High Intensity Retail district and the Industrial District.
- Temporary signs may be displayed for no more than six (6) weeks within a calendar year.
- A Temporary Sign Permit shall state the date a sign is initially installed and the date it is to be removed.
- Signs exceeding the allowed square footage as outlined above require a permanent sign permit application in accordance with all sign regulations.
- Off-premise temporary signs and banners are prohibited.
- The use of pennants, streamers, animated signs, propellers, air-inflated devices, feathered flags or wind flags are prohibited.
- No sign shall be attached to any public utility pole(s), displayed on any public right of way, displayed on any public property unless authorized by a governmental body, displayed within the median of any public right-of-way, or interfere with the traveling public's sight distance.
- A banner with back-to-back messages on one piece of material shall be considered one (1) display event.
- A temporary sign or banner shall be removed after the event it advertises has ended or concluded.
- No temporary sign or banner may be installed or attached to a roof.

I understand that failure to comply with these Rules and Regulations will result in enforcement within the limits provided by state or local laws and the violator may be penalized pursuant to the general clause of the City of Maryville. If the city must resort to abate a violation, the violator shall be liable to the city for the city's reasonable attorney's fees and litigation expenses in bringing and prosecuting the equitable action.

(Signature of Applicant / Permit Holder)

(Print Name)

(Date)

Application Approved: _____

(Authorized City Official)

(Date)